



Basehor Area Economic Relief Grant for Non-Profit Organizations

Purpose:

The purpose of the Basehor Area Economic Relief Grant is to offer financial assistance to local non-profit organizations that were negatively impacted by the State of Kansas stay at home orders 20-16 and/or 20-24, during the COVID 19 Pandemic. This provides a one-time payment to approved organizations to offset the negative financial impacts that the COVID-19 business restrictions and mandatory closures have caused since March 1, 2020. \$150,000 dollars total has been allocated for these grants.

Program Overview and Determining Eligibility:

Grants will be awarded to qualifying organizations that meet the following criteria:

- Must either be an organization that was mandated to close during the Covid-19 pandemic in compliance with the Executive Order (EO) 20-16 and EO 20-24 or suffered economic loss as a result of limited opening requirements of the above executive orders.
- An organization that suffered economic loss as result of the limited opening requirements set forth in EO 20-29 and/or EO 20-31.
- Funds cannot be used to cover costs that have been reimbursed by another agency or program.
- Examples of eligible spending include, but are not limited to: mortgage costs, fees associated with late payments that were COVID related, rent due from COVID time period, and mandatory supplies to prepare for reopening or make modifications for certain phased openings as set forth by the State of Kansas and Leavenworth County. Funds can also be used to cover compliance related expenses necessary to prepare for reopening to include barriers and educational materials.
- Must have a current Kansas Tax Exempt Registration that was valid on March 1, 2020.
- Must have and provide a certificate of good standing from the Kansas taxing authority. https://www.kssos.org/other/certificate_good_standing.html
- Repayment is not required.
- Must be an organization that actively serves the residents of the City of Basehor.

Non-exhaustive list of ineligible businesses/organizations and ineligible expenses:

- Sole-proprietors, independent contractors and gig-workers.
- Organizations which derive income from passive investments, lobbying, billboards or property management
- Organizations which have been debarred from working with the federal government
- Home-based organizations.

- Ineligible expenses include, but are not limited to: expenses incurred prior to March 1, 2020 or after the date of your application, any taxes, fees or fines which would be considered government revenue (i.e. property taxes)
- The grant cannot be used for revenue replacement

Requirements:

Organizations that suffered economic hardships must exclude any amounts covered by other insurances or Federal/state grants or other programs where repayment is not required (double dipping).

Grants shall be used to cover eligible expenses from March 1, 2020 to present.

Must be a non-profit organization with applicable valid 501 c 3 registration with the State of Kansas.

Must not have received other CARES act funding.

Organizations with a brick-and-mortar establishment within the City of Basehor, or those which can provide documentation proving they actively service residents of the City of Basehor are eligible to apply.

Applying for Assistance:

Applications will be accepted until November 13, 2020 at 5:00PM CST.

Applications can be accepted in person at 2620 North 155th Street, or emailed to krenn@cityofbasehor.org

Do not submit original documents.

The following must be submitted:

- Application.
- Valid Kansas non-profit 501c3 tax certificate
- DUNS number
- Itemized table and invoices for which you are requesting reimbursements for
- Certificate of good standing from Kansas Department of Revenue

The grant shall not be used for any payment of bonus or commissions.

Upon completing and submitting application, business shall provide documents of spending, invoices and receipts for such, to the City of Basehor for all funds requested at KRenn@cityofbasehor.org. Questions can be directed to KRenn@cityofbasehor.org.